2001

MRAC Equipment Inventory and Location

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It is my recommendation that the Board of Directors take responsibility for this inventory as a group. The designated custodians for this inventory must provide the club officers with a current status statement once a year. This status report must be turned in to the presiding club secretary by the June club meeting each year.

It is the responsibility of the secretary to hold this inventory and update its status. A copy of this inventory must be provided to each club officer and updated every two years.

Jim WB9LNU
Secretary

12/1/2001

1. Club Seal

   Present location: ~~President Dave WB9BWP~~ Sec. Tom Schutte

2. History Files

   Present location: Historian Jim WB9LNU

   History Inventory:

One 4 drawer file cabinet and 4 file boxes. The files contain all information saved by previous historians and all newly donated information related to the club and its members. All organized by year, starting with 1917 through 2000.

These files contain the original incorporation papers, bylaws, bylaw updates, past rosters, W9HRM license, and meeting minutes dating back to 1917. There are most, but not all, Chatters in each yearly file.

3. Presidents files and equipment:

   Present location: President Dave WB9BWP

   Presidents files and equipment inventory:

Gavel and Block
2 drawer file cabinet
Copy of the club insurance policy
Clubs non-stock incorporation papers
ARRL club status records
WAR repeater coordination records
Presidential letter copies and files

4. Secretary Files and Equipment

Present location: Secretary ~~JIM WB9LNU~~ Tom Schulte

Secretary Files and Equipment Inventory

One 2 drawer file cabinet: Contains all general and Board meeting minutes for the year 2001. Bylaws draft and copies. The latest bylaws and copies. Treasurer reports for 2001. ARRL correspondence. Copies of the Hamateur Chatter. All secretarial correspondence for 2001. (All previous year files have been transferred to the history files.)

Equipment: Brother Fax machine model 635 s/n F51366207

5. Treasurers Files and Equipment

Present location: Treasurer Les KB9QZQ

Treasurers File Inventory: Club check book and all bank records, all records pertaining to the VEC fund (fund money is kept with MRAC funds) , records for the general fund, the club CD. Past years records that have not been entered into the history files. Master copy of the club insurance policy.

6. VEC Program

Present location: VEC John KF9XL and VEC Tom KF9PU

VEC Inventory and Equipment: One 4 drawer file cabinet, plastic carry bins for test sessions, cassette tape recorder and cw test tapes for testing, headphone interface box, 4 headphones, code key and oscillator, testing forms and answer sheets, FCC forms, MRAC/VEC seal, last 15 months of testing records required by the FCC.

Misc.: expendable forms and papers and organization files.

VEC money is recorded and banked by the club Treasurer.

VEC cash box, money recorded and controlled by VEC John KF9XL.

7. 797-MRAC Equipment:

Present location: VEC John KF9XL

Equipment: Telephone answer machine and tapes. Phone line (paid for by both MRAC and the VEC funds).

8. MRAC Repeater Inventory:

Present location: Eaton Co. (under the control of Matt KB9PRC and Mark AB9CD).

Equipment inventory: License W9RH/R (covered under the club license). Repeater coordination presently specifies Eaton Co. as its location.
Antenna Duel band Diamond X700HA, Hustler G6-144B and 2 J-Poles.
Polyphaser lightening arrester Model IS-B50LU-CO
Motorola rack cabinet
Mirage KLM KP1 receiver preamp
RF Concepts 120 watt solid state repeater amplifier
Astron RM-50 solid state power supply
TX RX Systems 4 cavity model 28-37-02A duplexer
TX RX Systems receiver cavity tuned to 147.645 mhz.
WB9LNU touch tone system control panel
Advanced Computer Control RC-85 repeater controller s/n 888
Custom PL board
Sola 12 volt P.S.

9. W9RH Club License (Extra Class)

Present location: ~~Secretary~~ Jim WB9LNU

License Trustee: Jim WB9LNU

10. Field Day Equipment Inventory

Present Location: Jim WB9LNU and Pancho KA9OFA

Equipment Inventory: (WB9LNU's QTH)
40/80 meter trap dipole
Cushcraft A3S triband beam antenna
Hustler 5 band vertical
Screen tent
1000 watt generator
Kenwood TS-430 transceiver with auto tuner, power supply and microphone (Pancho's QTH)
Heathkit SB-104 solid state transceiver
3 - 50' ropes

Note: MRAC does NOT own any coax, rotors, mast or ladders.

11. Hamateur Chatter Files and Equipment

Present location: Editor Pancho KA9OFA

Equipment inventory: Computer program to format newsletter, computer scanner Brother FAX machine model 635 , computer printer

12. Kitchen Crew Inventory: One industrial sized coffee pot.

13. Raffle Crew Inventory:

Present location: Member Tom N9UFJ

Raffle Inventory: Swirl cage made and donated by WB9LNU. And expendable tickets.

14. Banners and signs inventory: One 2' x 5' MRAC banner, 4 painted MRAC signs used for field day.

15. School CW Class Inventory:

Present location: Jim WB9LNU

Equipment Inventory: 30 watt amplifier with mic and aux input modules, 1000 hz. tone module, 4 interface boxes for student headsets, one interface box for teachers headset, 16 headsets (some are also used for Field Day) and a teachers microphone.
(Note: instructors cw key is provided by the instructor.)

16. Expendable Inventory: Stationary, club information packets, VEC literature, school literature, postage stamps, video tapes and donated auction equipment.